

APPLICATION CHECKLIST FOR ENTERPRISE ZONES

Project Name: _____

	Applicant Check-off	County Check-off
1. Name and mailing address of applicant.		
2. Street address of property		
3. Certified legal description and survey plat of property, (include associated tax parcel i.d. numbers).		
4. Evidence of site control		
5. 3 years of Financials		
6. Statements from two or more lending institutions verifying that tax exemptions are necessary to the economic feasibility of the proposed development.		
7. Construction schedule		
8. 10 year Operating Proforma		
9. Total Project Development Sources & Uses		
10. DeKalb County Business License or Application		
11. Statement of project's relation to current zoning district classification (s)		
12. Statement of any federal, state, or local government funds committed to project.		
13. Acreage of proposed development.		
14. Total square footage of the proposed development		
15. Census tract location of project		
16. Site plan		
17. Photographs of site		
18. The names of any businesses contemplating relocation into the zone.		
19. Employment forecasts for the proposed development.		
20. Number and types of on-site jobs.		
21. Pay ranges of number and types of jobs on-site		
22. Business Narrative		
23. Narrative of additional economic stimulus for DeKalb County		
24. Status of permits (if applicable)		
25. Financial supporting documentation for example, bank commitment letters.		
26. Certified Check made out to DeKalb County Government		
27. 4 Copies of the application and the certification form		
28. Signed applicant certification		

ENTERPRISE ZONE APPLICATION PROCESS

Applications for enterprise zones are processed once a month. All applications must be accompanied by a certified check for \$250.00 made out to DeKalb County Government. Please submit 4 complete copies of the application, checklist and certification form.

For further information Contact: The Office of Economic Development
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Decatur, Georgia 30030
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